



Before & After School Enrichment Program **Guidelines**

Personal Belongings

Students have designated areas in which to keep their belongings. They each have a cubby for their backpacks, snacks, and uniforms. Cubbies must be cleaned out every Friday. Sparring gear is to go home after sparring class.

Electronics

Students are permitted to bring hand held games. They can be used after homework time and as long as they do not cause problems for the students. Only “G” rated games are allowed. Game systems and games are the student’s responsibility.

Classroom Activities

There are games, books and art activities for the students to explore. The student is responsible for returning the items back where they found them. If there are repeated reminders to put things away the student may lose the privilege to use them.

Snacks

Students should bring their own snack for after school.

Health

In case of any contagious illness or lice breakout please keep your child at home until the issue is fully resolved. If your child will not be attending BASEP it is important to notify Jung Kim’s Martial Arts so the van will not go to child’s school for pick-up.

In case of illness or injury at BASEP our staff will call you immediately and ask that you come and pick your child up. If we cannot reach you we will call your emergency contact. It is vital that we have updated information on file, so please be sure all your information is up to date at all times.

Behavior

We have a system in place for excessive behavior by students. Students may be required to meet with Master Kim to discuss their behavior. In cases where we cannot find resolution, the parents may be required to attend these meetings as well. In some cases a reduction in belt rank may happen. Please keep in mind that these steps are in place for the safety of all students and instructors.

Pick up at schools

It is important for the student to arrive at the van on time so the driver can stay on schedule. If a student does not show up at the van every effort will be made to contact the parent and or the school to try to locate the student. The van can wait no longer than 15 minutes at each school.

Absences and Late Pick up

If your child is going to absent from BASEP or if you will be late picking your child up you must call to let us know **509-220-6469**.

Parent Contact Information

Please make sure your contact information is always up to date. Notify us immediately if there are any changes to the phone numbers we have on file.